

Minutes
Hamilton County Airport Authority
March 5, 2009
Commissioner Courtroom
One Hamilton County Square
Noblesville, Indiana

Public Session

President Silvey called the public session to order at 6:31 p.m. with Secretary Pickett taking roll call. A quorum was declared present of Tom Kapostasy, Ted Moran, Don Silvey and Allyn Beaver. Scott Alexander was also present.

Approval of Minutes

Kapostasy moved to approve the minutes of February 5, 2009. Moran seconded. Motion carried unanimously. (4-0)

President' Report

Silvey thanked Chris (Snyder) for making paper copies of the draft Master Plan and for the engineering report for the runway construction. Kapastasy sent everyone a copy of an article from the Shelbyville newspaper that we have received a grant from the FAA totaling over \$300,000 of reimbursement.

Community and Public Relations

A. Beaver stated he and Andi (Montgomery) met with Willow Marketing and asked for a proposal to design an ad for the Hamilton County Convention Bureau and they gave us a quote of over \$1,000, which we thought was high. Willow came back and said they would put a cap of no more than four hours at \$150 an hour. No decision has been made. They have scheduled a meeting to discuss promoting the airport for the Super Bowl.

Indianapolis Executive Airport

- The Montgomery's attended the AAI (Aviation Association of Indiana) Legislative luncheon. It was very good to meet with all the representatives and stress the impact general aviation has on the State and they asked for assistance for future funding.
- June 20th is the Down Syndrome Fly-in and Open House. Sponsorships and raffle items are needed. Andi will be sending out flyers. The volunteer sheet will be at the airports front office.
- Last month the Board asked Carl Winkler to write a letter to the Economic Development Authority for the Super Bowl but the Montgomery's feel it would be better if the letter came from the Board.
- AAI is finalizing the economic report and Dan (Montgomery) will provide copies to the Board.
- Andi has been meeting with the Indy Partnership and attended their annual meeting.

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- Andi has attended the legislative committee for the State Chamber of Commerce and continues to work with them to promote general aviation.
- Dan attended an Economic 101 class in Kokomo.
- The farm lease is signed. Mr. Artman would still like a survey so he knows where the boundaries are.
- A company from Valparaiso visited the airport and has inquired as to what incentives the Board can give him to bring his business here.
- The lights look good, they are mounted on the canopy. Quad J still has to mount the other pole and put the lights up.

Kapostasy stated to be consistent with discussions in the past he thinks there is an obligation to provide some kind of incentive to attract potential customers to the airport. In the past it had been discussed not paying three to five years of rent or half rent or something in that range. Silvey asked if Kapostasy would like to take it under advisement and re-visit it at the next meeting? Kapostasy stated he does not think we should dismiss it and encouraged people to consider the opportunities.

Woolpert Engineering Report

- Chris Snyder attended an Indiana Economic Developmental Council meeting on the behalf of IEA (Indianapolis Executive Airport) to ensure that the projects submitted were included and will not be removed from consideration.
- Snyder reported that the FAA (Federal Aviation Association) has established a grant for the distribution of the economic stimulus funds. The FAA has been given \$1 billion which they will distribute on a regional basis. The FAA has made the determination of the eligibility of the projects based on the ability to get the project done within the time frames, job creation and what is called the nation priority score and that is on the CIP (Capital Improvement Project) data sheet. If the project can be done in the correct time frame and the national priority score is high then there is a good likelihood we will receive funds. The FAA is not going to release a list of projects and say your project is being considered because that would violate federal law.
- Snyder is looking at two projects that were submitted: 1) runway reconstruction project which has a very high national priority score and was requested in the stimulus package. 2) Taxiway lighting submitted for 2010 which he believes has a very high priority score. Snyder stated if they think the FAA may consider funding either of these projects he will be asking for a special meeting of the Board.

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- The first round for fifty percent of the \$500 million has to all be dedicated by June 12, 2009, with the second round of funding deadline around September 30, 2009. It will be more competitive as more projects are going to be completed by that time.
- There are some real time frame restrictions that will have to be met such as the environmental approval, having it on the airport layout plan and be ready to issue a Notice to Proceed to the contractor immediately. After you get your grant offer you have to be instructional within 15 days. If the FAA does give the funds to you it is guaranteed 100% so there is no local match, but everything that goes over the grant amount is local share.
- Snyder stated that they are on target to hit all the deadline dates, they are more than 60% done with the plans. The construction would start in June if the stimulus is awarded in the first round and all the dates are met. The estimated construction schedule is 45 days.
- Silvey asked how long can you have a bid open for a runway? Snyder stated the state law allows you to hold it for 60 days and you are allowed to extend it to 90 days if needed.
- Silvey asked if there should be a pre-meeting with the Board to discuss and review the plans? Snyder stated a pre-meeting with Dan and someone from the Board would be sufficient.
- Snyder requested approval from the Board for a pay request to the FAA in the amount of \$180,258 and INDOT (Indiana Department of Transportation) for \$4,744.35 to close out AIP-16. *Kapostasy moved to approve the \$180,258 to FAA and INDOT \$4,744.35 and A. Beaver seconded. Motion carried unanimously. (4-0)*
- Snyder request approval of a FAA pay request in the amount of \$68,325.75 for Woolpert's Geotechnical work, preliminary design report, completion of 90% of the plans and some administrative work. *Kapostasy moved to approve the pay request in the amount of \$68,325.75. A. Beaver seconded. Motion carried unanimously. (4-0)*
- Snyder requested payment of a Woolpert invoice in the amount of \$12,197.50. *Kapostasy moved to approve the payment of the invoice in the amount of \$12,197.50. A. Beaver seconded. Motion carried unanimously. (4-0)*
- Snyder stated for a surveyor to stake the property in relation to the farm field they would have to drive in four feet stakes which would stick three feet out of the ground and would be flagged. Snyder asked if that is what the Board needs? Snyder stated they could start whenever the Board would like and recommends doing it under General Services Contract. Snyder requested approval to begin the farm field survey.

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Kapostasy moved for Woolpert to complete the survey that is needed as advised by Dan Montgomery and to not exceed \$4,000 from our operating agreement with Woolpert. Moran seconded. Motion carried unanimously. (4-0)

Secretary's Report

- Kim Rauch stated there are two INDOT Grant Agreements that require the President's signature. *Kapostasy moved to approve the President sign the INDOT grant awards. Moran seconded. Motion carried unanimously. (4-0)*
- Rauch stated she would like to reassure the board that when the grant reimbursement money comes in the paperwork is immediately started to have the money re-appropriated.

Next Meeting

April 2, 2009 with a pre-meeting at 5:00 p.m. to discuss and review the plans. The regular meeting will begin at 6:30 p.m.

Silvey adjourned the meeting. [7:34]

Others Present

Mike Howard, Attorney
Brad Beaver, County Council Liaison
Dan Montgomery, Montgomery Aviation
Evan Yoder
Kim Rauch, Secretary
Jennifer Pickett, Secretary

APPROVED

ATTEST

Don Silvey, President

Jennifer Pickett, Secretary

Date: _____

Date: _____